Dunstable Public Library Board of Trustees
Meeting Minutes
February 25, 2026

Location: Virtual Meeting
Attendees:

- Amy Watson (Trustee & Chair)
- Jayne Barnes (Trustee)
- Robyn DeAngelis (Trustee)
- Maureen Strauss (Director)

Minutes

1. Meeting called to order at 7:03pm

2. Approval of Minutes: The Board reviewed the minutes from the January 7, 2026 meeting; approved unanimously.

3. Digitization and HVAC Projects
    a. Digitization: Inventory spreadsheet started; additional work on hold until likely April
    b. HVAC: Maureen reported ongoing collaboration with National Grid and EnergySource regarding possible weatherization and HVAC funding opportunities. The Board discussed funding pathways and long-term infrastructure planning.

4. Budget
    a. Maureen reported meeting with the Town Administrator regarding potential budget reductions. A proposal including $5,000 in salary reductions was presented to the Advisory Board, along with possible service impacts.
    b. The Board discussed potential service and staffing implications and strategies to preserve core services.
    c. Further updates will follow as the town budget process progresses.

5. DEF Laptop Lending Program
    a. Progress continues on the Digital Equity Laptop Program
    b. Eight laptops and one hotspot have been catalogued
    c. The COA Director and Town Administrator have been informed of policies and procedures for reserving equipment for educational sessions
    d. The Board discussed circulation procedures, policy alignment, and community outreach related to the program.

6. Policies: The Board provided feedback on the Emergency Response Procedures.

7. Library Updates and Staff Report

    a. The Board reviewed the January and February 2026 staff report; expressed appreciation for the breadth of programming and continued community engagement.

8. Meeting adjourned at 7:45pm
    a. The next meeting was scheduled for March 18 at 7pm